



Exquisite Taste . . . Exceptional Design

Southern Oaks Catering and Floral offers a creative approach to catering. We can serve as host to an array of events ranging from business meetings to elaborate banquets and receptions. Southern Oaks can accommodate the needs of any size event on or off premises.

The Oak Room offers a spacious environment for larger events. Amenities include a stage and dance floor for entertainment, as well as generous room for either receptions or seated meals. The outdoor garden offers additional space for entertaining and is an extension of the Oak Room.

Two meeting rooms situated near the main foyer offer more private seating for small events such as luncheons and business meetings. The rooms can be divided into two separate rooms or opened to accommodate a larger number of guests. Amenities include a fireplace, built in china cabinets with a large display of Fostoria Glassware, and a large dining table. Additionally, audio/visual equipment is available for business meetings and presentations.

The Bride and Groom are very special guests at Southern Oaks. The facility is equipped to host the wedding and reception allowing guests to honor the bridal party under one roof. A bridal room and a groom's room offer private areas for dressing.

Southern Oaks also offers a full line floral department. This service offers an added compliment to weddings and receptions. The floral department is staffed with a full time experienced designer who can create eloquent designs for any occasion. The floral department also accepts local orders and has Teleflora capabilities for deliverers outside of town.

Southern Oaks is the ideal service for all your catering needs. For your next meeting, reception, party or any other special event, please contact us at 601-296-0446 to learn how we can help create a memorable and unique dining experience for your group.

Thank you for your interest in Southern Oaks Catering and Floral.

Catering Policies

FOOD AND BEVERAGE

Southern Oaks is the exclusive food & beverage provider for Southern Oaks House and Gardens. No food or beverage of any kind will be permitted to be brought in the facility by the patron or patron's guests. The only exception is wedding cakes and decorated cakes.

FLOWERS

Southern Oaks Florist is the exclusive floral designer for Southern Oaks House and Gardens. No flowers or decorations will be permitted to be brought into our Facility.

ALCOHOLIC BEVERAGES

Southern Oaks offers a complete selection of beverages to compliment your event. Southern Oaks is the only licensee allowed to serve Alcoholic beverages at Southern Oaks House and Gardens. Alcoholic beverages may not be brought onto the premises from outside. In compliance with the MABC regulations we reserve the right to ask patrons for proper identification for alcoholic beverage service, we reserve the right to refuse alcohol service to intoxicated or underage persons. Alcoholic beverages may not be removed from the premises. Security is required at all functions held at Southern Oaks.

DEPOSIT

A deposit of \$700 is required to hold a date for any banquet or reception. This deposit is applied to the final bill, and is non-refundable and non-transferable upon cancellation.

PAYMENT POLICIES

Upon booking an event, an estimated proposal will be presented to you. 50% of the estimated proposal is due one month prior to the scheduled event. The remaining balance and guaranteed Guest count is due two weeks prior to the event.

GUEST COUNT

A guaranteed number of guests must be received two (2) weeks prior to the event. This is the minimum number of guests to be charged. An increase in attendance will be accepted up to 48 hours prior to the event. The guaranteed number is not subject to reduction after the 48-hour deadline.

MENU PLANNING

The following menus are designed as guidelines to assist you in the selection of your food and beverage services. We recommend selecting the same entrée for all guests, however if two entrees are selected, an exact count on each, along with entrée designating place cards is due three business days prior to the event. Due to regulations of the Health Department in regard to temperatures and

hours food may remain out of allowed temp zones, SOHG can no longer allow take out food from Receptions.

TIME ALLOTMENT

Most events are booked four (4) hours at a time. If additional time is needed, please make arrangements in advance. Access to the facility is available no more than three (3) hours prior to start time of the wedding ceremony. Reception allows no time prior to the event.

Rental Information

Facility Rental

Facility for Reception.....	\$1,000.00/4 hrs.
Facility with new addition for Reception.....	\$1,300.00/ 4 hrs.
Facility for Wedding and Reception.....	\$1,700.00/4 hrs.
Facility with new addition for Wedding and Reception.....	\$2,000.00/ 4 hrs.
Additional Hours added to Reception.....	\$200.00 per hour
Oak Room Rental for Rehearsal Dinner (seats up to 200).....	\$200.00/2 hrs.
Meeting Room Rental for Rehearsal Dinner (seats up to 40).....	\$200.00/2 hrs.
Rehearsal with no dinner scheduled according to evening bookings (1.5 hrs time allotment).....	\$200.00

Linen Rental

Standard Linens (Colors: White, Ivory, and Black)

60" and 72" Round Tables.....\$14.00 per table

Banquet Skirting (Colors: Hunter Green, White, and Black)

8 Foot Table.....\$14.00 per table

Banquet Overlays

8 Foot Table.....\$14.00 per table

Specialty Linens

Specialty overlays.....\$15.00 per table

Full Length Bridal Ivory or White Ribbon Linen for Bride's Cake Table.....\$25.00 per table

Other Rentals

Wrought Iron Candelabras (4).....\$50.00 each

Wrought Iron Pew Markers (10).....\$15.00

Wrought Iron Unity Candle (Does not include candles).....\$20.00

White Padded Wood Chairs.....\$2.00 each

Tuxedo White Stripe Chair Covers.....\$4.00 each

Colors in chair covers and sashes.....Call for Quote

Chocolate Fondue Fountain (Food on Menu Separate).....\$200.00

Ice Sculptures on request.....Call for Quote

Champagne Fountain.....\$45.00

Round Silver Cake Stand.....\$25.00

Square Silver Cake Stand.....\$25.00

Round Cupcake Stand (holds 200 cupcakes).....\$50.00

Small Silver Trumpet Vases for Guest Table Centerpieces (12)(vases only).....\$5.00 each

Large Silver Trumpet Vases for Food Table Centerpieces (3)(vases only).....\$25.00 each

Ferns.....	\$15.00 each
Large Palms.....	\$50.00 each
Delivery of Palms & Ferns to Site.....	\$60.00
Cracked glass hurricane with candle for centerpiece on seating tables with candle.....	\$25.00
Mini tea light lamps with shades.....	\$ 6.00
Podium with mic.....	\$25.00
Piano Rental.....	\$25.00
LCD Rental for PowerPoint, Screen and AV Cart.....	\$200.00
Dance Floor Rental.....	\$200.00
Security.....	\$100.00